



[HoneyBrookSpeedway.com](http://HoneyBrookSpeedway.com)



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## ***2019 DQMRC MEMBERSHIP INFORMATIONAL PACKET***

**Thank you for becoming a member of DQMRC for the 2019 season. Included in this packet are policies and clarifications rules.**

**It is the responsibility of each member to READ and REVIEW the 2019 DQMRC Bylaws.**

**Please note: We will be using Facebook, Email, Remind, website and Twitter for notifications regarding racing information.**

# 2019 Entry Fees

## Asphalt Wars Tuesday Night Series and Sunday Super Series

- Members = \$20 first car - \$15 for additional cars
- Non Members = \$30 first car - \$20 for additional cars
- Non USAC = \$40 per car **\*\*\*good for one race per season\*\*\***

## Cup/Sponsor/Track Record Races

- Members = \$30
- Non Members = \$35
- Non USAC = \$50 **\*\*\*good for one race per season\*\*\***

## Titan Regional & Spooktacular

- \$40 per car

# Start Times

## Super Sunday Series

- Sign-in 10:30 - 11:30
- Drivers meeting is at 11:45
- Racing begins at 12:00

## Asphalt Wars Tuesday Night Series

- Sign-in opens at 4:30 - 5:30
- Drivers meeting at 5:45
- Racing begins at 6:00

**Hot and Cold Food/Drinks available at our Concession Stand**

**\*\*\*Schedule of events will be available on our website under racing schedule and posted on our Facebook page.\*\*\***

# Committee Duties

## Alumni

Recruits Alumni to volunteer with race day operations.

Keeps record of dates the Alumni have volunteered.

Requested reimbursement to the treasurer for USAC fee when volunteer commitments have been met

Organizes with the Event Planning Committee for Alumni Day

## Awards

Works within the given budget to order and pick up awards

May or may not be involved in ordering and picking up banners/signs

## Code of Conduct Committee Chair

Responsible for making sure someone is always available at the track to handle the disciplinary actions as stated in the Code of Conduct.

## Code of Conduct

Handle all necessary disciplinary actions as stated in the Code of Conduct as directed by the Code of Conduct Committee Chair.

## Concession Chair

Staffs, plans and implements the sale of items in the concession stand.

Documents money earned and gives to the treasurer at the end of each race.

Contact businesses for donations for the concession stand

Maintain compliance with state/county regulations.

## Concession Committee

Completes tasks assigned by the Concession Chair

## Event Planning Chair

Plans and implements the banquet within a budget including inviting sponsors who are eligible for free banquet tickets

Work with the Awards Committee for awards throughout the year including the banquet

Plans events and activities for big race events including the Titan Race and Spooktacular

Plan and implement ideas for special events such as Mother's and Father's Day, Grandparents Day and work with the Alumni Committee for Alumni Day

## Event Planning

Completes tasks assigned by the Event Planning Chair

## Fundraising/Promotional Chair

Coordinates fundraising opportunities throughout the year.

Be responsible for fund raising duties, including all Raffles (Chinese, High-dollar, 50/50 etc.)

Contact Sponsors for giveaways, raffles, etc and send thank you letters

Supply a list of fundraising opportunities to the secretary so he/she can inform the members of events in order to fulfill their two promotional activities per year.

Organizes involvement in parades and other outside events.

Plan Arrive and Drive events, promotional days, including participant registration. Organize equipment, cars, plates, switches, volunteers, etc.

Responsible for coordinating with local tracks for promotional days.

Get different groups/organizations to the track to attend races, etc.

Coordinates promotional opportunities throughout the year including but not limited to the Motorsports Show

### Photos

Save photos for yearbook and end of year slide show

Put victory lane photos on Facebook and Twitter along with race results

## Fundraising/Promotional Committee

Completes tasks assigned by the Fundraising Chair

## Points Committee Chair

Knows the rules of the points system and keeps the points after each race.

Keeps track of the points after each race using the rules of the Sunday and Tuesday series.

Will publicize the points status after each race and before the next event.

## Points Committee

Completes tasks assigned by the Points Committee Chair.

## Publicity Director

The DQMRC Publicity Director shall, under the direction and control of the DQMRC BOD:

Be the official publicity spokesperson for DQMRC

Responsible for the website, Facebook Twitter and other forms of publicity for DQMRC

Responsible for public relations

Recruit new sponsors. Organize and purchase banners/signs as needed to meet the sponsor agreement.

Maintain the sponsors and donor recognition list.

Sends out end of the year thank you letters to sponsors.

Perform such other duties as may be assigned by the Board of Directors

## Publicity

Completes tasks assigned by the Publicity Director

## Race Director/Flagger Chair

The DQMRC Chief Steward/Race Director, acting as a direct representative of the DQMRC BOD for race day functions, has the authority to make decisions, implement plans and procedures with the goal of conducting a DQMRC racing event in a manner that is consistent with the sanctioning body's rulebook and other guides and written instructions controlling the operation of the position of Race Director, in a manner that is fair and right for all sanctioning body members attending DQMRC racing events.

Abides by and implements USAC rules

Makes decisions or calls on racing incidences.

Liaison between the flagger and the tower

Makes sure that a Pit Stewart and all required track safety equipment is in place and operational on race day.

Weather decisions to suspend racing during events (cancellation of events will be by the BOD)

Oversees written protests when the protest alleges mistakes in rules implementation.

Maintains discipline on the track on race day.

Directs calls for ambulance or EMS services during red flag situations, as applicable.

Makes sure there is a flagger ready for every race.

Flag the race, teach other committee members the correct way to flag

## Race Director/Flagger Committee

Shadow the Race Director and learn calls

Flag the races fairly and appropriately as assigned by the Head Flagger

## Safety Committee Chair

This person must know all of the safety regulations regarding the car and the driver.

Assign a Pit Steward for each race.

## Safety/Pit Steward Committee

Make sure every car and piece of driving equipment has been through safety before it hits the track for the first time. A USAC safety sticker will be issued for the current race year.

Pit Steward is in charge of the staging lanes. Coordinates with Chief Steward to send cars out to the racing surface. Checks safety items in staging lanes to make sure cars and drivers are ready to race. To include, but not limited to: brakes properly functioning, Receiver functioning, arm restraints, helmet and seat belts are fastened properly, steering wheel, etc. Pit Steward will be located between staging lanes and hot chute.

## Tower Head

Make sure the tower is filled with the supplies needed to have a successful race day.

Delegate positions in the tower for scoring, clock usage, announcing, line ups etc.

Sign in drivers- complete waiver, collect racing fee, pill draw (if applicable)

Sign in all members and handlers- complete a waiver, give a wrist band (adults only)

Sign in all other visitors- complete a waiver.

Provide race results to the publicity committee, AARN and other newspaper outlets within 1 day.

## Tower/Sign In

Completes tasks assigned by the Tower Head

All members will be on a rotational schedule

## Track Open and Close Committee Chair

This person knows how to do all of the open and close jobs and will make sure the people on this committee know how to open and close the track. Delegate responsibilities on a race day basis to ensure all functions are complete.

## Track Open and Close Committee

This duty include but not limited to putting the trash cans out, getting the flags to the flag stand, putting out the fire extinguishers, vests, and crash carts, opening the tower window, opening the scale, and opening the scoring clock.

Closing is the exact opposite of this. Everything needs to be put away once racing is finished.

Complete the responsibilities on race day as assigned by the Track Open and Close Committee Chair.



## **Race Day Work Duties**

All members are required to be on a Race Day committee (option A on the membership packet).

In the event that you cannot be present to fulfill your work duties YOU will be required to find a replacement. If you are able to arrange a replacement for your scheduled duties, you must inform the head of that committee in writing (via email or text), as to who will be filling in for you. Your replacement is now responsible to report to the head of that committee. If you cannot find a replacement for your work duties, you will be fined \$30 which will be due before the next race event at Honey Brook Speedway.

## **Non-Race Day Work Duties**

All members are required to be on a Non-race day committee (option B on the member packet).

The committee head will designate duties to be fulfilled. You are required to assist with that committee to the best of your ability. If the committee head does not feel you have fulfilled your obligations they will report it to the Board of Directors. If the Board of Directors agrees, you will be given a written notice to fulfill your duties. If you continue to be in compliance with your obligations you will be fined \$100.00 which will be due before the next event at Honey Brook Speedway.

## **Promotional Events**

DQMRC's fundamental well being exists on Promotional Events. A list of events to participate in can be received from the Secretary. A minimum of two Promotional events are required but you are always welcome to help with more. Suggestions include The Motorsports Show, Arrive and Drive's, Lanco Speedway Kids Day, Honey Brook Community Days, Parades and local car shows. If you do an event that is not organized by DQMRC you will need to get the event approved first. Promotional flyers, schedules, etc. will be given to hand out.

# Code of Conduct Policy

This policy will be strictly enforced and all decisions will be made by the DQMRC Board of Directors.

Violation/Action	Suspension Term*
Possession of Firearms	Termination of DQMRC membership
Deliberately damaging, destroying or defacing DQMRC / Honey Brook Speedway property and facility or any other USAC sanctioned track	Minimum one (1) year plus cost of damages
Being under the influence of drugs or alcohol during racing conditions	Minimum six (6) months – 180 days
Making any type of verbal or physical threat to any person at Honey Brook Speedway Facility or any other USAC sanctioned track (including drivers)	Minimum one (1) month – 30 days
Throwing object in pit area or hot chute	Minimum two (2) race weekends
Ignoring instructions from a Track Official/BOD	Minimum one (1) race weekend
Violating DQMRC Rules and Bylaws	Minimum one (1) race weekend
Excessive yelling, comments or obscenities directed at a Track Official, Handler, Driver, or tower scorer/staff	Minimum one (1) Race Weekend
Driver deliberately hitting another driver while on the Race Track or in Hot Chute	Minimum Done for the Day & DQ from class for the day (DQ not droppable) (Note: Driver only)
Driver making a hand gesture to Track Official or Handler	Minimum Done for the Day & DQ from class for the day (DQ not droppable) (Note: Driver only)

## Probation

A member may be put on probation for a period of time at the discretion of the BOD for any conduct violation. The member will be monitored and must conduct themselves in accordance with DQMRC Bylaws/Rules in order not be suspended per code of conduct guidelines. All probation notices will be in writing.

## Suspension Terms

All suspensions are for the ENTIRE race team, unless noted above

All driver suspensions are for that individual driver only

All suspension terms begin immediately

All suspensions will be approved by Board of Directors in attendance of DQMRC function

Suspension term will be determined by the Board Members in attendance on date of hearing

Suspension term can carry over to the next calendar year

Multiple violation/actions within a 12 month period will receive a suspension term

All suspension terms may be adjusted due to the severity of the violation by the Board of Directors

Written notification of suspension term will be sent via certified return receipt mail, postmarked within 5 days of violation

# Social Media Policy

DQMRC acknowledges that social media can be a fun and rewarding way to share your life and driver's accomplishments with family, friends, co-workers, etc. Social media includes all means of communicating or posting information or content of any sort on the Internet, including to your own or someone else's web blog, journal or diary, personal web site, social networking or affinity web site, web bulletin board or a chat room, as well as any other form of electronic communication. However, use of social media carries with it certain responsibilities. DQMRC Members, drivers, handlers and associated family members are expected to not engage in conduct that could adversely affect DQMRC and Honey Brook Speedway, its members, drivers or handlers.

Posting of content by DQMRC members, drivers, handlers and associated family members about or against the DQMRC, its members, drivers, handlers, Board of Directors, sanctioning body and its affiliated tracks, or track owner that could be viewed as malicious, obscene, threatening or intimidating, that disparage others or that might constitute harassment or bullying will not be tolerated and may result in disciplinary action up to and including suspension as deemed appropriate by the DQMRC Board of Directors.

All DQMRC members and their associated drivers, handlers, and family members must also adhere to the current sanctioning bodies' Social Media Policy. Failure to comply with the sanctioning bodies' Social Media Policy may result in disciplinary action up to and including suspension as deemed appropriate by the DQMRC Board of Directors or the sanctioning body.

In addition, the DQMRC Board of Directors reserves the right to refuse **anyone** (whether or not affiliated with the current sanctioning body and its affiliated tracks, DQMRC, a DQMRC member, driver or handler, or another quarter midget club/association) at any time from attending or participating in any race or event held at Honey Brook Speedway for conduct the individual has engaged in on Social Media (past or present) that is deemed by the Board of Directors to be defamatory against the DQMRC, its members, drivers, handlers, Board of Directors, sanctioning body and its affiliated tracks, or track owner.

## *2019 Officers*

President Danny Stratton 909-559-6022  
Vice President Danny Lane 484-678-2311  
Secretary Michele Stratton 610-780-6765  
Treasurer Mike Roselli  
Race Director TBD  
Tech Director Dave Falini  
Safety Director TBD  
Rookie Directors  
Danny Lane  
Danny Stratton

## *Board of Directors*

Steve Buckwalter  
Dave Falini  
Mike Kelly  
Eric Lukacs  
Rob Strawley

## *Head of Tower*

Carrie Brown Kempton